

St Mary's C.E. (A) School
Manchester Road
Greenfield
Saddleworth
OL3 7DW



Tel No: 01457 872264 Fax: 01457 829271
Email: info@greenfieldstmary.oldham.sch.uk
Website: www.greenfieldstmary.oldham.sch.uk

Headteacher: Mrs S M Hall BA (Hons), QTS, NPQH;
Deputy Headteacher: Mrs T Burton BA (Hons), QTS;

Friday 10th November 2017

Dear Parent/Carer

As you are aware we hire out the school hall to parents who wish to use it for Birthday Parties.

We would now like to make you aware that any future bookings for the school hall must now include your own Public Liability Insurance covering the school for £5,000,000.

Please enclose a copy of your insurance document when you return the booking form.

If you would like more information about hiring the school our Lettings Policy is available on our Web Site. If you have any further questions please do not hesitate to contact the school office.

Kind Regards

Mrs S Slater
Business Manager

'We enjoy learning and achieving in a Christian environment'

